



Resort Village of Thode  
Emergency Response Plan  
Resident Handout  
March 2019

## TABLE OF CONTENTS

<b>Table of Contents</b>	<b>2</b>
Introduction	3
Potential Emergencies	3
EMO Response	3
Village Resources	3
Emergency Contact List	4
Thode Emergency Management Team	4
Block Captains	5
Emergency Notification System	6
Shelter in Place Information	6
Evacuation Information	7
Evacuation Process	7
Evacuation Sites	7
Resident Preparedness	8
Building a Personal Emergency Plan	8

## INTRODUCTION

Residents of the Resort Village of Thode are provided with information to increase awareness of the Emergency Response measures in place for the village.

The purpose of an Emergency Response Plan is to prevent or limit:

- Loss of life;
- Harm or damage to safety, health or welfare or people; or
- Widespread damage to property or the environment.

The Emergency Response Plan does not apply to day-to-day isolated situations which are not a threat to the community. These incidents are dealt with by the Fire, Police or Emergency Medical Services. An emergency requires an immediate response from various people acting on behalf of the Village to support our residents and visitors. An Emergency Response Plan is developed to respond to a situation that has occurred; it is not typically developed to prevent an emergency situation.

## POTENTIAL EMERGENCIES

The Resort Village of Thode Emergency Management Organization (EMO) has determined that the following are considered top potential risks to our Village based on our location and surrounding environment:

- House Fires
- Grass Fires
- Lengthy Blizzard or Power Outage
- Severe Storms or Tornadoes
- Ruptured Natural Gas Line or Chemical Spill

## EMO RESPONSE

In all of these cases, First Responders will be called at 911 and where there is a threat to the Village, they will provide direction to the Thode Emergency Management Team as to action(s) required. The Block Captains (resident volunteers) will notify the residents in their area to identify the concern and the action that must be taken to ensure safety.

## VILLAGE RESOURCES

To support a successful response, the Block Captains have contact information for each of the homes in their area. If an emergency arises, they are able to notify the residents of the situation and provide action that is to be taken. It is important that resident information is kept current to ensure the safety of our residents.

EMO has also gathered a list of residents with special emergency training as well as equipment available that may be useful in an emergency situation.

**EMERGENCY CONTACT LIST**

In an emergency situation, the first call is always 911.

**Call 911**

911 will disperse the appropriate responses based on the emergency, which may include Fire, Royal Canadian Mounted Police and Ambulance Services.

**Thode Emergency Management Team**

In an emergency that impacts the residents of Thode, after 911 has been called, please contact the Emergency Management Team in the following order to ensure that the appropriate emergency response is activated.

EMO Coordinator, Marlene Schwenker, 306-241-1831

EMO Assistant Coordinator, Nathalie Baudais, 306-290-9646

Village Administrator, Jessie Williams, 306-429-2259

Village Mayor, Alan Thomarat, 306-492-4637

Village Maintenance, Fred Fehr, 306-492-7922

## Block Captains

The following volunteers will act as Block Captains for the Village. In the case of a Village emergency, they will be responsible to notify residents of their block of the emergency and the steps that are to be taken to ensure safety. The notification could range from staying in place to evacuation to a safe area within the village or a village evacuation.

Block 1: 1-27 Pelican Pass  
David White  
Cell: 306-260-2286  
dwhite@synergysg.net

Block 6: 87-99 Summerfeldt Drive  
Marlene Schwenker  
Cell: 306-241-1831  
dupont@yourlink.ca

Block 2: 1-29 Summerfeldt Drive  
Desiree McBroom  
Cell: 306-290-7000  
sportymomma@hotmail.com

Block 7: 100-111 Summerfeldt Drive  
Al Scholz  
Cell: 306-221-0248  
al@alscholz.com

Block 3: 31-49 Summerfeldt Drive  
Nathalie Baudais  
Cell: 306-290-9646  
nathalie\_baudais@mac.com

Block 8: 112-135 Summerfeldt Drive  
Cory Fernets  
Cell: 306-930-2475  
cfernets@gmail.com

Block 4: 51-71 Summerfeldt Drive  
Christina Taylor  
Cell: 306-230-6080  
thisilipiglet@hotmail.com

Block 9: 136-158 Summerfeldt Drive  
Alison Whittington  
Cell: 306-220-6916  
boehrali@gmail.com

Block 5: 72-86 Summerfeldt Drive  
Laurie McKnight  
Cell: 780-880-2628  
ljmck\_2001@yahoo.com  
Home: 306-492-3099

Block 10: 159-171 Summerfeldt Drive & Wilson Road  
Melanie Olafson  
Cell: 306-270-7409  
melanie.olafson@gmail.com

## EMERGENCY NOTIFICATION SYSTEM

Upon receipt of a warning of a real or potential threat, any person may initiate the notification system by immediately calling 911. They will then contact one of the individuals listed in the Thode Emergency Management Team Contact List. It is the responsibility of this team to ensure that the appropriate notices are provided and the coordination of the actions are managed as per their role on the Team.

Notification to the residents of Thode will be handled by the Block Captains.

1. Once 911 has been notified, first notification of a possible emergency goes to the Emergency Operations in the following order: EMO Coordinator, Village Administrator, Village Mayor.
2. The Block Captains will be notified with the direction and information to share with the residents.
3. Block Captains may request assistance from residents to assist in the emergency situation and provide information on the actions that are to be taken by residents.

If required, EMO will assign a Volunteer to be located at the entry of the Village to provide direction to the First Responders (Police, Fire, Ambulance) as to the location of the emergency.

## SHELTER IN PLACE INFORMATION

Depending on the situation, residents may be asked to “shelter-in-place”. For example, if chemical, biological or radiological contaminants are released into our environment, residents must remain inside their home and protect themselves there. The following steps, as provided by the Government of Canada Emergency Response Website, will help to maximize your protection:

- Close and lock all windows and exterior doors.
- Turn off all fans, heating and air conditioning systems to avoid drawing in air from the outside.
- Close the fireplace damper.
- Get your emergency supplies kit and make sure the radio is working.
- Go to an interior room that’s above ground (if possible, one without windows). In the case of a chemical threat, an above-ground location is preferable because some chemicals are heavier than air and may seep into basements even if the windows are closed.
- Using duct or other wide tape, seal all cracks around the door and any vents into the room.
- Continue to monitor your radio (CKOM 650 AM) until you are told all is safe or are advised to evacuate.

## EVACUATION INFORMATION

### Evacuation Process

Block captains will advise residents of any evacuation alert or notification. When an evacuation is required, the Block Captains will provide the information needed by residents to either evacuate to the Village or evacuate to a Village site. They may rely on residents to assist with the notification process.

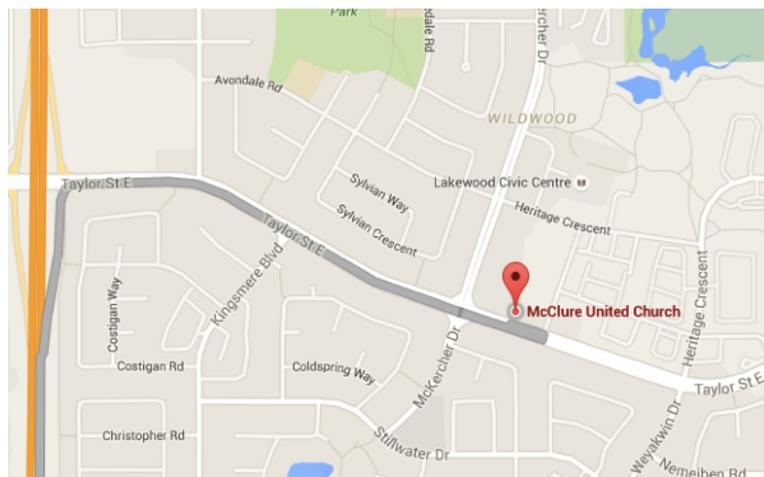
It is assumed that residents of the Village will have transportation available to them to evacuate the Village. However, if assistance is required, the resident is to advise their Block Captain and evacuation assistance will be arranged.

- To provide a signal to the Emergency Teams that a home has been evacuated by the occupants, residents are asked to place a white towel or cloth on the door handle of the exterior door (or in the door jamb to secure it) to signal that a home has been cleared.
- Go to designated evacuation centre, sign up with the registration desk so residents can be contacted or united with family and loved ones.
- Contact the out-of-area emergency contact (identified in your personal emergency plan) to let them know what has happened, that you are okay and how to contact you. Alert them to any separated family members.
- Plan to take your pets with you; do not leave them behind. Be prepared with a portable kennel for your pet.
- Stay tuned to local radio and television stations for further information (CKOM 650 AM).
- If you decide to go directly to your family's planned destination, it is imperative to contact your Block Captain with your location and a contact number. Contact the EMO committee at the above location if you are searching for a missing family member or friend.

### Evacuation Sites

#### McClure United Church

4025 Taylor Street East  
Saskatoon, SK



### Hillcrest Hutterite Colony

- Proceed to the end of Wilson Road, use dirt road up the hill to the fence line dividing properties of Village and Hutterite land, the fence line will be temporarily lowered.
- Follow the fence line to the back entrance of the colony. You will be directed from that point on.
- The use of four wheel drive vehicles, quads and/or snowmobiles will most likely be required.
- Be prepared to walk if necessary.
- If assistance is required, notify your Block Captain.

### RESIDENT PREPAREDNESS

Preparing for an emergency starts at home. The Resort Village of Thode Emergency Response Plan requires that all residents know what to do in an emergency situation and that they are able to assist, wherever possible, to ensure the safety of our residents. We are a small community that relies on each other. We hope that we will never have to use this plan, but if we do, we must all work together to be successful.

### Building a Personal Emergency Plan

1. Create an emergency communications plan.
  - Choose an out-of-town contact that your family or household will call or e-mail to check in with should an emergency occur. Choose someone who lives far enough away that the individual is unlikely to be directly affected by the same event and be sure to tell that person that they are your designated contact.
  - Make a list of your designated contact's telephone numbers (home, work, cell or e-mail). Make sure all family members have a copy of this list including your contact.
  - If you have children, provide the school with emergency contact information.
  - Provide this same information to your workplace.
  - During an emergency, limit telephone use and keep conversations short to help free-up lines for those that need help.
  - Your family should be advised that if telephones are not working to try again later or try to e-mail a message; in the event of a power failure telephones with a remote hand receiver will not work but telephones with a direct phone plug-in will.
2. Establish a meeting place.
  - Have a predetermined meeting place away from your home (friend or family member). This will save time and minimize confusion should your home be affected or if you have to evacuate.
  - Be sure to include pets in your plan, since pets are not permitted in shelters.
  - All pets should have portable kennels.

### 3. Assemble an Emergency Supplies Kit

- If you are asked to evacuate your home or to seal yourself inside for a period of time (sheltering-in-place) having some essential supplies on hand will make you and your family more comfortable. Prepare an Emergency Supply Kit in an easy-to-carry container such as a duffel bag and store it in an easily accessible location, such as a closet shelf on the main floor. Aim to have enough supplies to keep you and your family self-sufficient in your home for at least three days.
- The kit should include the following:
  - Non-perishable food and water (this should be replaced every year)
  - “Special Needs” items for any member of your household (infant formula, items for disabled or older people) medication.
  - First aid supplies (bandages, adhesive tape, antibiotic ointment, safety pins, soap or cleansing agent, cold pack, eye wash solution, cotton swabs, disposable gloves and face shield, gauze pads, hydrogen peroxide, lip balm, and prescription medications).
  - A change of clothing for each member of the household (footwear as well).
  - Candles and matches or lighter.
  - Flashlight and batteries.
  - Battery-powered radio and batteries.
  - Duct tape.
  - Whistle (to be used as emergency call signal).
  - Playing cards or game.
  - Toilet paper and other personal care supplies.
  - Basic tools (hammer, pliers/wrench, screwdriver set, assortment of fasteners, work gloves).
  - Can opener and eating utensils
  - Extra car and house keys.
  - Some cash/traveler’s cheques and copies of important family documents (birth certificates, passports and licenses).
- If asked to evacuate your home, take a sleeping bag or bedroll for each family member.
- In case of a power failure have a fuel stove and fuel available (follow manufactures instructions)
- Copies of essential documents - such as powers of attorney, birth and marriage certificates, insurance policies, copies of wills etc. should be kept in a safe location outside your house e.g. a safe deposit box.