

MINUTES OF THE REGULAR MEETING OF COUNCIL (Draft)
RESORT VILLAGE OF THODE
August 4, 2022, 7:00 PM
Thode Community Centre. 60 Summerfeldt Drive
Thode SK S7C 0A4

1. **Attendance:** Mayor Alan Thomarar, Deputy Mayor Steve Schwenker
Councillors: Corey Fernets, Neil Vandendort, Jolene Soans
Staff: Pamela Wintringham, CAO, Krystal Staniowski, Fred Fehr
Recording: Krystal Staniowski
2. **Meeting Moved to In Camera: Strategic Planning** 6:58 PM – 7:20 PM
3. **Call to Order:** Mayor Thomarar called the regular meeting to order at 7:21 PM. Mayor asked for conflict-of-interest issues to be raised when applicable. A safety checklist review was conducted. Council and administration were informed of the privacy and access responsibility.

CONSENT AGENDA

4. Agenda:

Motion 105/2022 *Soanes/ Vandendort*

That the agenda be adopted with the following additions:

- a. Tree quote
- b. Paving quote
- c. Lot 1A, Block 11 Complaint
- d. Lot 7, Block 12 Fence
- e. Lot 1, Block 10 Green space
- f. Lot 8, Block 12 Nuisance

CARRIED

6. Circulation and Adoption of the Minutes:

Motion 106/2022 *Schwenker/ Soanes*

That the minutes of the June 28, 2022 regular Council meeting be adopted as presented.

CARRIED

7. Ratification of Email Motions:

Motion 107/2022 *Schwenker/ Thomarar*

That Council approves the driveway permit applications for Lot 3, Block 6, and Lot 3, Block 7.

CARRIED



8. Financial Reports:

Motion 108/2022 *Vandendort/ Soanes*

That Council adopts the June and July 2022 statements, receipts, payment report, and bank reconciliation as presented.

CARRIED

9. Payment of Accounts:

Motion 109/2022 *Soanes/ Thomarat*

That Council approves the payment of accounts from June 29 – August 4, 2022, totaling \$111,585.57.

CARRIED

10. Human Resource Committee

Motion 110/2022 *Schwenker/Fernets*

That Council approves the employment agreement for the operations assistant, Glenn Robbie. Start date was effective July 18, 2022 with a salary of \$60,000 per annum. Six months probation of January 17, 2023 and salary adjustment to \$65,000 with successful completion of probation.

CARRIED

Motion 111/2022 *Schwenker/Fernets*

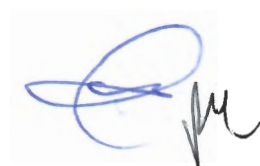
That Council approves an increase to hourly compensation for the Office Assistant, Krystal Staniewski, to \$25.00 per hour retroactive to May 1, 2022. Hourly work week – permanent part time 20-24 hours as required by CAO and subject to Council approval.

CARRIED

Motion 112/2022 *Schwenker/Fernets*

That Council approves the increase to hourly compensation for the CAO, Pamela Wintringham, by 5% to \$35.15 per hour retroactive to May 1, 2022. Hourly work week permanent par-time 20 hours per week as required by Council and subject to Council approval.

CARRIED



Motion 113/2022 *Schwenker/Fernets*

That Council approves a Fee for Service Agreement with Kaija Edwards, (the Contractor), to assist with Certified Waste and Waste Water duties as required or to perform other such duties as may be required from time to time by the Operations Manager. The fee charged for these services will be \$35.00 per hour. This is a Fee for Service Agreement and not an Employee Agreement and as such, the Contractor is responsible for all payroll deductions.

CARRIED

REGULAR AGENDA

11. Unfinished Business

a. Gate Petition

Motion 114/2022 *Soanes/ Fernets*

That Council approves that the Mayor will contact Ryan Nagel at Kanuka Thuringer LLP to seek legal advice regarding the community gate.

CARRIED

b. Tree Removal Quote

Motion 115/2022 *Soanes/ Schwenker*

That Council approves the quote with JaT Tree Service for the removal of tree stumps at the Community Centre and at 154 Summerfeldt Dr.

CARRIED

c. Sands Quote

Motion 116/2022 *Soanes/ Thomarat*

That Council approves the Paving quote for the parking lot at the administration/ operations center.

CARRIED

d. Lot 7, Block 12

Motion 117/2022 *Fernets/ Schwenker*

That Council directs the CAO to write a letter to the owners of Lot 7, Block 12 to remove the portion of fence that sits on the public reserve and to submit a new permit application for the development of the original fence.

CARRIED

e. Lot 1, Block 10

Motion 118/2022 *Soanes/ Fernets*

That Council directs the CAO to write a letter to the owner of Lot 1, Block 10 to contact North Ridge Development to ensure the green space adjacent to the build is brought back to its original state as soon as possible as stated in the conditional building permit approved by Council.

CARRIED

f. Lot 8, Block 12

Motion 119/2022 *Schwenker/Vandendort*

That Council directs the CAO to write a letter to the owner of Lot 8, Block 12 to acknowledge his efforts in mitigating the nuisance issues at his property and to request a timeline of completion of the order to remedy.

CARRIED

12. Committee Reports

Motion 120/2022 *Fernets/ Schwenker*

That Council appoints the following members for the HR Committee:

Mayor Alan Thomarar, Deputy Mayor Steve Schwenker, Councillor Neil Vandendort

CARRIED

Motion 121/2022 *Schwenker/ Soanes*

That Council supports resolutions to submit at the 2023 SUMA AGM regarding SUMAssure and membership requirements for the fire department and utilities.

CARRIED

Motion 122/2022 *Soanes/ Schwenker*

That Council acknowledges the committee reports as presented.

CARRIED

13. Other Business

Motion 123/2022 *Soanes/ Thomarar*

That Jolene Soanes, Councillor, and Krystal Staniewski, Administration Assistant, collect quotes for appliances, tables, chairs, and patio furniture for



the Community Center.

CARRIED

14. Meeting Schedule

Motion 124/2022 *Soanes/ Thomarat*

That the next Council meeting is held on Thursday, September 8, 2022 at 7:00pm at the Community Centre.

CARRIED

Mayor, Alan H. J. Thomarat

CAO, Pamela Wintringham