

**MINUTES OF THE RESORT VILLAGE OF THODE COUNCIL MEETING,  
HELD THURSDAY, FEBRUARY 8, 2018, COMMENCING AT  
7:00 p.m., IN THE THODE VILLAGE CENTRE.**

1. **Attendance:** Mayor Alan Thomarar (by phone), Deputy Mayor Randy Fernets (by phone), Councillors Melanie Olafson, Christina Taylor & Steven Schwenker. Administrator Jessie Williams
2. **Call to Order:** Mayor Thomarar called the meeting to order, asked for Conflict of Interest issues to be raised when applicable.

Thomarar/Schwenker moved that if Mayor Thomarar is unable to continue to chair the meeting due to a technical issue, Councilor Olafson will take the Chair. CARRIED 1/18

**CONSENT AGENDA**

3. **Agenda:**  
Taylor/Fernets moved that the agenda be adopted as amended. CARRIED 2/18
4. **Circulation and Adoption of the Minutes:**  
Olafson/Schwenker moved that the minutes of the December 21/17 Regular Council meeting be adopted as circulated. CARRIED 3/18
5. **Business from the Minutes:**
  - A. **Benches**  
Olafson/Taylor moved that resolution #218/17 be amended to reflect a cost of \$557/bench. CARRIED 4/18
6. **Financial Reports, Payment of Accounts:**
  - A. **Financials:**  
Fernets/Olafson moved that the December 2017 & January 2018 statements of Receipts & Payments & Bank Reconciliations be adopted as presented. CARRIED 5/18
  - B. **Payment of Accounts:**

Thomarar/Olafson moved that the Year End accounts totaling \$14,200.12 be approved for payment. CARRIED 6/18

Thomarar/Olafson moved that the January 2017 accounts totaling \$33,227.87 be approved for payment. CARRIED 7/18

Olafson/Schwenker moved that the February 2018 accounts totaling \$36,117.74 be approved for payment. CARRIED 8/18

Taylor/Olafson moved that the 2017 Audited Financial Statement be accepted as presented. CARRIED 9/18

Fernets/Olafson moved that the representation letter, terms of engagement, Audit findings and Management letter be signed and sent to Twigg & Co. CARRIED 10/18
7. **Unfinished Business:**
  - A. **RM Road Maintenance Agreement**  
Taylor/Olafson moved that Thode attend the April 12/18 meeting at Shields with the RM of Dundurn to discuss their proposed Road Maintenance Agreement. CARRIED 11/18
  - B. **Truck**  
Thomarar/Fernets moved that the plate insurance on the truck be increased to \$70,000. CARRIED 12/18

**8. New Business:**

**A. Wages**

Fernets/Olafson moved to accept the recommendation from the HR committee to set 2018 wage split at 45% Thode & 55% Shields for Operations Manager & Administrator. CARRIED 13/18

**B. Waste Water Certified Operator**

Schwenker/Thomarat moved that effective February 1/18, Thode enter into an agreement with the town of Dundurn to provide certified operator services for \$100/month; \$75/hour if on site services required; \$110/hour for after hours until otherwise advised by the Operations Manager. CARRIED 14/18

**C. Utilities** - December & January log sheets reviewed.

- Waste Water - rates pending info from DAWWU
  - quote for heater replacement -\$3750 - should be DAWWU responsibility
  - Emergency Response Plan drafted - Fred reviewing.
  - amended corp Bylaw and amended operations Agreement pending
  - easements registered
- water - \$14602.48 surplus for 2017
  - 2017 lost water - 842,904 (to reading date)
    - 1<sup>st</sup> ¼ - 172,244
    - 2<sup>nd</sup> ¼ - 305,240
    - 3<sup>rd</sup> ¼ - 247,046 - leak repaired in July
    - 4<sup>th</sup> ¼ - 118,374
  - 2016 - lost water - 897,884
  - 2015 - lost water - 947,997
  - hydrant info - Pelican Pass hydrants are usable for fire suppression.

**REGULAR AGENDA**

**9. Committee Reports:**

**Appointments** - Taylor/Olafson moved that Camille Mellquist & Maureen Zimmer be appointed to the Library Board. CARRIED 15/18

**A. Operations Manager Report**

- December, Year in Review & January Reports
- Water & sewer shutoff locations to be done by staff
  - curb-stop policy after locates done.
- Spreadsheet to be prepared showing meters checked, sewer curb-stops located & water curb-stops located.

**B. Water Reports 2017**

Taylor/Olafson moved that the updated Quality Assurance and Quality Control report, the amended Annual Water Works Report and the Drinking Water Quality & Control Report be adopted as presented. Reports to be posted & filed as required. CARRIED 16/18

**C. Garbage Collection**

Thomarat/Schwenker moved that the Loraas increases be approved. (\$13.11/month for bin collection & \$97/month; \$230/empty for the 30 yard recycle bin.) CARRIED 17/18

**D. Fire Board** - budget pending board approval

**E. Parks & Recreation Committee** - appointments are still required  
- \$150 more for Boat Derby income

**F. Library** - minutes circulated.

**G. RCMP** - minutes circulated.

Taylor/Olafson moved that the Committee Reports be adopted as presented.

CARRIED 18/18

**11. Other Business:**

- A. SUMAdvantage** - Olafson/Thomarat moved that the Administrator publish a declaration of intent to participate in a buying group. CARRIED 19/18
  
- B. Elected Officials CPP requirement** - Taylor/Fernets moved that CPP be deducted from Council remuneration if required. CARRIED 20/18
  
- C. Computer Upgrade** - Feb 14
  
- D. Jan 20 booking change to Jan 14**
  
- E. Lot 7, Block 14** - overflows
  
- F. Canada Summer Jobs** - application submitted
  
- G. Planner** - joint meeting with Shields to discuss
  
- H. Street Lights** - quote for additional lights to be obtained.

**12. Correspondence** – for information only \*\*\*

RM - plebiscite for complex - March 28/18  
Central Area Transportation Committee - info  
Communities in Bloom info

**13. Meeting Schedule 2017**

Next meeting - March 22, 2018 at 7 pm.

**14. Adjournment:**

Taylor/Olafson moved that the meeting now be adjourned. CARRIED 21/18

7:50 p.m.

\_\_\_\_\_ Mayor

\_\_\_\_\_ CAO